



Needlework Guild of Minnesota

# Retreat 2024

August 7 - 11, 2024 (early arrival starting August 6)

## Many Hands Make Light Work

### Join your hands with ours at Retreat 2024

The Retreat Committee is delighted to invite you to join us the second week in August at Christ the King Retreat Center. This is our time to relax, chat with long-time friends, make new friends, and energize our stitching with inspiration and new techniques from teachers and stitching companions.

**Your cost for Retreat 2024 has gone down!!** The Many Hands committee worked diligently to keep your cost for Retreat no higher than it was in 2023, although the Retreat Center cost did increase. We've done that by focusing mainly on local teachers, planning for Zoom classes with a remote teacher, foregoing the NGM standard of free Retreat for the co-chairs since 8 of us are doing the work of the usual 2, and reserving fewer independent study rooms at the Retreat Center. Having fewer rooms means that you may not be stitching in the same space as previous retreats; we appreciate your understanding that this helps keep costs more reasonable.

Better affordability is also the reason we have arranged for more scholarships this year. In addition to the usual two half-scholarships that pay for one-half of the basic Retreat fee, you have the opportunity to win one of ten new \$100 Susan L. Tesmer Trust Fund scholarships. All of these scholarships are available to anyone who is a Guild member as of April 24, 2024. (You can only win one.) Drawings will take place at the Annual Meeting. If you wish to opt out of the drawings, please send an email stating this to [retreatchairs@needleworkguildmn.org](mailto:retreatchairs@needleworkguildmn.org) no later than Wednesday, April 24.

Retreat classes start Wednesday, August 7, with "taster" classes for you to try techniques that may be new to you: needle felting with Jessica Huang and basic kumihimo braiding with Maggie Thompson. The following days offer a variety of options: Two-day and one-day classes on Thursday and Friday, one-day and half-day classes on Saturday, plus a half-day class on Sunday! In addition to needle felting and kumihimo, you will have the opportunity to enjoy beading, counted thread, and needlepoint which will offer a fresh inspiration every day.

Please read this invitation thoroughly and keep it handy while you register. We are looking forward to the harmony of our Guild's many hands together at Retreat. We are also very appreciative of the many volunteer hands who have already contributed to making Retreat run smoothly and to those who volunteer at Retreat itself.

Thank you ~Retreat 2024 Committee

*Kym Duea, Nancy Killmer, Jane Matson, Lee Popp,  
Sandy Resnick, Janet Rock, Bonnie Swierzbin, and Janet Withoff*

Questions? Call Nancy Killmer (952-417-6512) or Lee Popp (651-235-8164)  
or email [retreatchairs@needleworkguildmn.org](mailto:retreatchairs@needleworkguildmn.org)



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### CHRIST THE KING RETREAT CENTER



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Buffalo MN 55313

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## Retreat Faculty

### Jessica Huang



A product and graphic designer with a fiber artist alter ego, Jessica Huang is best known for her award-winning anthropomorphic felt sculptures. Her critters are magical, intimate, and rich with fairytale-like

narratives and vintage flare. Her studio, Overly Heartfelt, specializes in needle-felted art dolls, wool embroidery, and sharing the love of needle felting through workshops.

Website: [www.overlyheartfelt.com](http://www.overlyheartfelt.com)

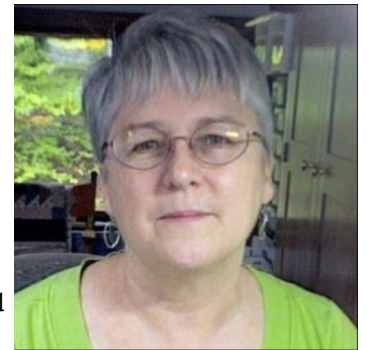
Denise Harrington Pratt is an artist and needlework designer with a Bachelor of Fine Arts and a passion for counted thread embroidery on linen. She started designing in 1989 and has been teaching needlework since 1995.

Denise's work has been published in magazines, including *Just Cross Stitch* and *Needlearts*. She has taught

at Spirit of Cross Stitch Festivals, National and Regional Seminars for the Embroiderers' Guild of America, Inc., and EGA chapters. She also has developed Group Correspondence Courses for EGA.

Denise is an active member of the Southern Maine Chapter of EGA. The focus of Denise's work is counted thread embroidery.

### Denise Harrington Pratt



### Paula Rae Schmidt



Paula Rae Schmidt teaches needlepoint classes in a variety of formats nationwide. As an avid stitcher for more than 50 years, her experience includes teaching for shops across the country as well as at the Destination Dallas needlepoint market and for EGA Heartland. In a unique style Paula inspires the student to capture their vision for a canvas and inspires

skill and confidence to create their interpretation of any canvas. Combining color, texture, and technique her passion for all things needle arts is infectious. She instills confidence in her students with a calm and fresh approach.

Maggie Thompson is a self-taught jewelry designer who began designing with seed beads as a hobby 30 years ago. Thirteen years ago she discovered the Japanese art of braided jewelry and turned this passion into her business, Maggie T Designs.

Her website [www.maggietsdesigns.com](http://www.maggietsdesigns.com) features her many designs sold as both kits and tutorials. She is also the inventor of The Traveller™, a portable kumihimo stand -- available for sale on her website and in her Etsy shop. Her designs are characterized as

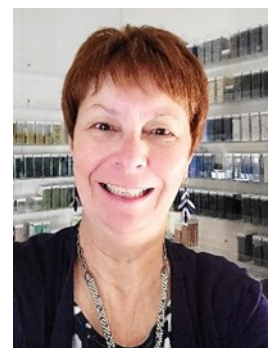
"embellished" kumihimo because she frequently uses 2 hole beads and crystals to embellish a braid.

She has written 3 Ebooks and a webinar for Interweave Press/ Golden Peak Media showcasing her specialty of Japanese Kumihimo braiding. More information about Maggie can be found at:

[www.maggietsdesigns.com](http://www.maggietsdesigns.com)

[www.maggietsdesigns.etsy.com](http://www.maggietsdesigns.etsy.com)

### Maggie Thompson



# Class Descriptions

## Needle Felting with Jessica Huang

### Needle Felted Beetle

**Class Length:** 1/2 Day

**Wednesday Morning, August 7, 2024**

**Proficiency Level:** Beginner—no experience necessary

**Materials:** See below

**Kit Price:** \$25

Create dimensional wool beetles through the needle felting technique. In this workshop, you will learn the basics of needle felting from building forms, applying surface colors and designs, and other finishing touches like wax dipping. The instructor will guide you through every step; no felting experience is required.

A selection of the instructor's work will also be shown on the day of the workshop for inspiration.

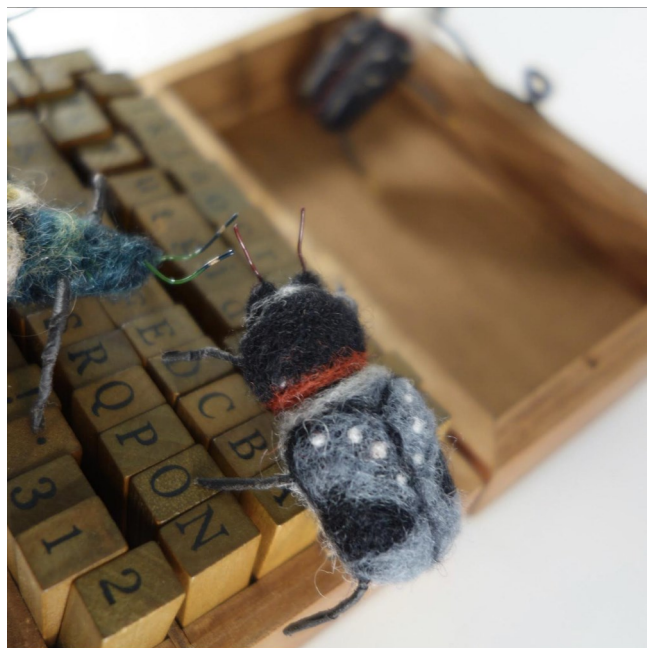
#### Outcomes:

- Learn about needle felting tools and fiber choices
- Learn to needle felt dimensional forms
- Learn 3 needle felting surface decorating techniques to apply color - line, dot, and color block.

#### Kit contains:

- Wool roving – core and colors
- Needle felting tools (take home) – felting needles (medium and coarse), felting foam pad
- Floral wire
- Instruction template

Materials and tools that will be available for students to use in class: hand awl, adhesives, color wax, wire cutter, pencil & paper, reference books





## Class Descriptions - Continued

### Counted Thread & Box Construction with Denise Harrington Pratt

#### *Elegant Diamond & Box Making*

**Class Length:** 2 Days via Zoom

**Thursday and Friday, August 8-9, 2024**

**Proficiency Level:** Intermediate

**Design Size:** 6 ½" x 5 ¼" (Box is 2 ¼" high)

**Fabric:** 28-count Linen

**Kit Price:** \$73

**Students to bring box-making supplies:**

- Craft scissors with a point (not rounded) for snipping when fitting the wallpaper to the box
- A bowl for water
- An old dishtowel for wiping fingers when gluing
- A covered container to hold a dollop of glue

**Students to bring stitching supplies:** Usual supplies, frame or hoop if desired, magnification and lighting if desired

**Prework Required:** None



**Day 1:** Students will learn how to construct a paper-covered box. Two box kits will be provided, a hexagon box kit for practice and a diamond shaped box kit on which the stitched piece will be mounted once stitching is completed. Most students should be able to complete both boxes. This class will give the student a basic understanding of box making so that they can pursue that endeavor for mounting other stitched pieces if they choose. If time allows, stitching on the box top will begin on day 1.

**Day 2:** Stitching will continue on the design that creates the cover for the diamond box. It is stitched on 28-count linen in a variety of specialty stitches. Students will experience how specialty stitches may be put together in interesting ways in order to create a textural piece that is fun to stitch and a pleasure to look at. A discussion and demonstration of finishing is also a part of this class. The stitches used to create Elegant Diamond are wrapped triangular eyelet, arch stitch, pentagon stitch, woven spider web, three Rhodes variations, straight stitch, fly stitch variations, multiple rice, Smyrna cross, double straight cross variation, and herringbone square on point.

Students will receive two kits. The first kit is the hexagon box kit. The second kit is the diamond box and stitching kit. Each of the kits is unique and each box is done in a different wallpaper. The threads and fabric are chosen individually to work with each diamond box. Upon completion, each student will have their own unique piece. Students will choose their kits on a first come, first served basis. Extra kits will be shipped so that each person has a selection, even if they are last to choose. Class students may purchase any extra kits if they would like to create another box. Any remaining kits must be returned.

**Hexagon Box kit includes** instructions for making wallpaper covered boxes, the precut chipboard or matboard box components, and the precut wallpaper components. This kit also includes materials to be used for the construction of both boxes: 1" foam brush, 2" foam brush, a square of cellulose sponge.

**The Diamond box kit includes** instructions for stitching the box top, 28-count linen, over-dyed silk thread, solid silk thread, Kreinik Very Fine (#4) Braid, Kreinik cord, cotton floss for making twisted cording, mounting board for completed stitching, and a label for the stitcher to sign and apply to the bottom of the completed box.

## Class Descriptions - Continued

### Counted Thread & Finishing with Denise Harrington Pratt

#### Spring Flowers Pin Cushion and Scissors Fob

**Class Length:** 1 Day via Zoom

**Saturday, August 10, 2024**

**Proficiency Level:** Intermediate

**Design Size:** (Cushion is approx. 2-3/4" square and 1" tall)

**Design Size:** The fob is approx. 1-1/2" x 2" not counting the cord hanger and tassel.

**Fabric:** 32-count Linen

**Kit Price:** \$45

**Students to bring finishing supplies:**

- Aleene's Tacky Glue
- Sewing thread for basting
- Cross Stitch Finishing Tape or Stitchery Tape
- An old dishtowel for wiping fingers when gluing
- Craft scissors for cutting Heavy Duty Template Plastic
- Quick Grip Clamps
- Craft Boards for clamping (available at craft stores like Michaels)

**Students to bring stitching supplies:** Usual supplies, frame or hoop if desired, magnification and lighting if desired.

**Prework Required:** Approximately 18 hours



The purpose of this class is for students to learn finishing techniques for making needlework accoutrements and in the process to create a lovely counted thread embroidery pin cushion and scissors fob. The class goal is for students to hopefully complete both pieces in class. To do so, the prework stitching needs to be completed prior to class.

Students are given options for stitching the flowers. The student may use tent stitch or arrowhead cross stitch, cross stitch over two, or cross stitch over one. Back stitch and straight stitch are also used. For the Spring Flowers Scissors Fob, two unique stitches are used: large celestial eyelet and whipped brick stitch column. This gives the student the opportunity to have fun learning new stitches while doing the pre-work. Cross stitch over one and cross stitch over two are also used.

Students will receive the prework kit several weeks prior to Retreat. This will be a partial kit and will only include the fabric, thread, and needles needed to get the prework done. The finishing components will be distributed to students at Retreat.

**Spring Flowers Pin Cushion and Scissors Fob kit includes the following:**

- Eleven pages of instructions for creating the pin cushion
- Eleven pages of instructions for creating the scissors fob
- Cording
- Matboard square
- Button
- Warm and White Cotton Batting
- 32 count linen
- Anchor Floss
- Wool felt
- Wooden square
- Heavy Duty Template Plastic
- Needles

## Class Descriptions - Continued

### Counted Thread with Denise Harrington Pratt

#### *Lovely Leaves Acorn Scissors Fob*

**Class Length:** 1/2 Day via Zoom

**Sunday Morning, August 11, 2024**

**Proficiency Level:** Intermediate

**Design Size:** The finished acorn fob is approximately 2" high and 1 1/4" wide.

**Fabric:** Linen

**Kit Price:** \$36 without Fray-Stop, \$38.50 with Fray-Stop, includes shipping kit to students.

**Students to Bring:** Usual stitching supplies, Fray-Stop, and a blow-dryer for drying the Fray-Stop, glue stick, and craft scissors for cutting a matboard circle, binder and sheet protectors for organizing pages, small paint brush for applying Fray-Stop, pins.

**Prework Required:** 6 to 8 hours

The purpose of the class is to increase students' "finishing" skills by constructing a three dimensional piece.

This acorn shaped scissors fob was inspired by the Lovely Leaves Sampler. The leaves embroidered on the acorn sides are done in counted thread embroidery. The embroidery must be done prior to class. The stitches for creating the leaves are arrowhead cross, back-stitch, and cross stitch over one. To put the acorn sides together reverse chain stitch is used and that must also be stitched prior to class.

Class time will be dedicated to putting this fun piece together. In class, students will mark the cutting lines on the embroidered components, cut out the components, and apply Fray-Stop to the edges of the components, and blow dry the Fray-Stop so that work can continue. Students will also cut out the matboard circle, used to hold the stuffing in the acorn, and the felted wool circle that creates the acorn cap. The embroidered components will then be laced together, stuffed, and closed. Cording is then attached to the top of the acorn. Lastly, the cording will be pulled through the acorn cap and then the acorn cap will be attached, completing the acorn fob.

To simplify this piece for a ZOOM class, cording will be in the kit.

**Kit Contents:**

The kit includes all materials to create the acorn fob, including 32 count linen, Waterlilies silk and Soie Cristale silk, felted wool for cap, matboard for circle, stuffing, needles, and complete instructions with color photos. Students will need to provide the Fray-Stop or it can be purchased with the kit.





## Class Descriptions - Continued

### Needlepoint with Paula Rae Schmidt

#### *Insights to Canvas Interpretation and Embellishment*

**Class Length:** 2 Days

**Thursday and Friday, August 8-9, 2024**

**Proficiency Level:** All

**Design Size:** Canvas Design Size should not exceed 256 square inches (16" x 16") on 13 or 18 mesh.

**Workbook Price:** \$46

**Students to Bring:** Painted canvas mounted on stretcher bars, threads and materials as suggested by Paula, stitching and beading supplies. Supplies should include needles, scissors, laying tool, favorite reference book, pen or pencil for note taking, and an open mind.

**Pework Required:** Student must submit a full color photocopy of their painted canvas by July 10. The photocopy should be identified with the student's name and email address. Instructor will return to student an email suggesting threads and materials that may be considered for use during the 2-day class.



Painted Canvas Embellishment will teach students skills to evaluate focus and perspective of an individually selected painted canvas. These skills, along with demonstration of techniques to complete the plans offer a framework that can be applied to any painted canvas. Designs may include use of composite stitches, beading techniques, ribbon work, stump work, and gold work as appropriate. Students will receive a list of suggested threads and materials they should bring with them to class. No materials will be furnished by the teacher. The student can expect to leave the class with guidance for up to 12 areas of canvas and thread selections for their painted canvas.

#### *Studio Time for Painted Canvas Interpretation and Embellishment*



**Class Length:** 1 Day

**Saturday, August 10, 2024**

**Proficiency Level:** All

**Design Size:** There is no restriction to the canvas design size for the studio.

**Please note:** There is no kit cost for the studio. Additional workbooks may be available at the \$46 cost.

**Students to Bring:** Painted canvas mounted on stretcher bars, threads and materials, stitching and beading supplies. Supplies should include needles, scissors, laying tool, favorite reference book, pen or pencil for note taking, stitch guide if the selected canvas is from a prior class, and an open mind.

**Pework:** There is no prework for the studio.

During studio time students should bring any painted canvas in progress from any prior class or perhaps a canvas that has an area that has the student stumped. Paula will assist in walking the student through the identified challenge and offer suggestions for stitches or techniques that allow the student to fall in love with the piece again.

## Class Descriptions - Continued

### Beading with Maggie Thompson

#### So Easy Bracelet

**Class Length:** 1/2 Day

**Wednesday Afternoon, August 7, 2024**

**Proficiency Level:** Beginner

**Design Size:** Finished Length = 8"

**Kit Price:** \$25

**Students to Bring:** The equipment listed below can be purchased at [www.maggietdesigns.com](http://www.maggietdesigns.com) or you can purchase what you need in class. Another option is to bring the equipment you already own.

This easy bracelet is made by braiding soutache cords with the 7 cord Fill the Gap technique. The design is finished off with a charm and a magnet closure. This class is appropriate for complete beginners. It comes in 3 colorways – Aqua, Peach and Purple.

#### **Supplies included in your kit:**

- 4 – 16" lengths soutache cord Color A
- 3 – 16" lengths soutache cord Color B
- 2 – glue in endcaps ID 6 mm
- 2 – 6 mm round jump rings
- 1 – charm
- 1 – magnet closure
- 2 ft – Fireline® or thread

#### **Equipment you need:**

- The Traveller™ Kumi Stand
- 6" round foam disk
- weight
- Scissors
- thread burner
- Super Glue Gel®
- 2 chain nose pliers





## Class Descriptions - Continued

### Beading with Maggie Thompson

#### *Nesting Birds Necklace*

**Class Length:** 1 Day

**Thursday, August 8, 2024**

**Proficiency Level:** Advanced Beginner

**Design Size:** Gauge: 6 - 8° beads/cord = 1" of braid Finished Length = 21"- 23"

**Kit Price:** \$61

**Students to Bring:** The equipment listed below can be purchased at [www.maggietdesigns.com](http://www.maggietdesigns.com) or you can purchase what you need in class. Another option is to bring the equipment you already own.

This is a most unusual design created by stringing Czech glass birds and sparkly bicones at intervals through an 8 cord kongoh gumi spiral braid. The necklace is finished off with chain and a lobster clasp, making the length adjustable. This will get you noticed!! The 3 colorways available are Teal, Thistle and Turquoise. Most students will finish this design in 6 hours.



#### **Supplies included in your kit:**

- 4 – 75" lengths Superlon Tex#210 cord
- 960 - 8° seed beads (20 g)
- 4 – Czech glass birds (12 x 22 mm) Color A
- 3 – Czech glass birds (12 x 22 mm) Color B
- 14 – 6 mm crystal bicones
- 14 – 3 mm crystal bicones
- 1 – 12 mm lobster clasp
- 1 – 8 mm round jump ring
- 10" – chain of choice
- 1 - #10 beading needle
- 2 ft - Fireline® 8 lb thread

#### **Equipment you need:**

- The Traveller™ Kumi Stand
- 6" round foam disk
- weight
- 8 bobbins
- thread burner
- Super Glue Gel®
- 2 Chain nose pliers
- Instanneedle® cord stiffener
- Scissors

## Class Descriptions - Continued

### Beading with Maggie Thompson

#### Crossing the Bridge Bracelet

**Class Length:** 1 Day

**Friday, August 9, 2024**

**Proficiency Level:** Intermediate

**Design Size:** 6 - 8° beads/cord = 1" of braid

**Kit Price:** \$51

**Students to Bring:** The equipment listed below can be purchased at [www.maggietsdesigns.com](http://www.maggietsdesigns.com) or you can purchase what you need in class. Another option is to bring the equipment you already own.

This design packs a lot of bling! Make 2 braids and connect them with bugle beads in an "X" design - finish it off with a magnet closure and you have a showstopper project!! It's available in 3 colorways: Grape, Frosted Crystal and Rose Gold. Most students will finish this design in 6 hours.

#### Supplies included in your kit:

- 8 – 60" lengths Superlon Tex #210 cord
- 604 - 8° seed beads 14 g
- 84 – Matubo Superduo seed beads
- 200 - 11° TOHO Demi rounds
- 80 - 3 mm faceted rondelles
- 42 - 2 x 12 mm twisted bugle beads
- 3 yds – Fireline® 8 lb thread
- 1 - 30 mm x 28 mm glue in magnetic clasp (2 mm ID)
- #10 beading needle

#### Equipment you need:

- The Traveller™ Kumi Stand
- 6" round foam disk
- weight
- 8 bobbins
- thread burner
- Super Glue Gel®
- Instanneedle® cord stiffener
- Scissors



Crossing the Bridge Bracelet  
(c)2017 Maggie T Designs  
Grape Colorway



Crossing the Bridge Bracelet  
(c)2017 Maggie T Designs  
Frosted Crystal Colorway



Crossing the Bridge Bracelet  
(c)2017 Maggie T Designs  
Rose Gold Colorway

## Class Descriptions - Continued

### Beading with Maggie Thompson

#### *Frankenstein Bracelet*

**Class Length:** 1/2 Day

**Saturday Morning, August 10, 2024**

**Proficiency Level:** Beginner

**Design Size:** Gauge: 6 - 8° beads/cord = 1" of braid Finished Length = 8"

**Kit Price:** \$41

**Students to Bring:** The equipment listed below can be purchased at [www.maggietdesigns.com](http://www.maggietdesigns.com) or you can purchase what you need in class. Another option is to bring the equipment you already own.

Make this completely one of a kind design using the 7 cord "Fill the Gap" braiding technique. There are 7 different elements used in making the braid along with a Czech glass button and loop closure. This is a perfect "bead soup" design that can be made with your leftover "ingredients"! My three colorways are Miami Beach, Sapphire Shores and Gold Coast. Most students will complete this design in 3 hours.



Frankenstein Bracelet  
(c)2023 Maggie T Designs  
Gold Coast Colorway



Frankenstein Bracelet  
(c)2023 Maggie T Designs  
Miami Beach Colorway



Frankenstein Bracelet  
(c)2023 Maggie T Designs  
Sapphire Shores Colorway

#### **Supplies included in your kit:**

- 4 – 48" lengths Superlon Tex#210 cord
- 26 – 8° seed bead A
- 26 – 3 x 4 mm faceted rondelle B
- 26 – 4 mm crystal bicones C
- 26 – Rose Petal beads D
- 26 – 4 x 7 mm long magatamas E
- 26 – 4 x 6 mm faceted rondelles F
- 26 – 4 x 6 mm hematite bicones G
- 1 – 19 mm Czech glass shank type button

#### **Equipment you need:**

- The Traveller™ Kumi Stand
- 6" round foam disk
- weight
- 7 bobbins
- thread burner
- Super Glue Gel®
- Instanneedle® cord stiffener
- Scissors



## Class Descriptions - Continued

### Beading with Maggie Thompson

#### Cup of Sparkle Bracelet

**Class Length:** 1/2 Day

**Saturday Afternoon, August 10, 2024**

**Proficiency Level:** Advanced Beginner

**Design Size:** Gauge: 6 - 8° beads/cord = 1" of braid Finished Length = 8"

**Kit Price:** \$41

**Students to Bring:** The equipment listed below can be purchased at [www.maggietdesigns.com](http://www.maggietdesigns.com) or you can purchase what you need in class. Another option is to bring the equipment you already own.

This sparkly bracelet is made with the 8 cord kongoh gumi spiral braid and features cupchain, crystals, size 8 seed beads and a magnet closure. It comes in 3 colorways: Blue Morning, Zest and Dogwood. Most students will complete this design in 3 hours.

#### **Supplies included in your kit:**

4 – 50" lengths Superlon Tex#210 cord  
280 - 8° seed beads Color A (8A) 7 g  
10 - 8° seed beads Color B (8B)  
22 – Matubo SuperDuos® (sd)  
88 - 11° seed beads 1 g  
40 – 3 mm bicones  
9 – Cups ss16/4 mm Crystal AB w/silver base  
2 – crimp ends (3 mm ID), 2 - 6 mm oval jump rings  
1 – small magnet closure  
Fireline® 8 lb (2 yds)  
#10 beading needle

#### **Equipment you need:**

The Traveller™ Kumi Stand  
6" round foam disk  
weight  
8 bobbins  
thread burner  
Super Glue Gel®  
Chain nose pliers  
Instanneedle® cord stiffener  
Scissors

#### **Colorways: Blue Morning, Zest, Dogwood**



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## Special Events

Fill your time with as much or as little as you choose. Here are some ideas for optional activities in which you are welcome to participate outside of class or Independent Study. (Scheduled days and locations will be announced in the confirmation brochure.)

### Welcome Meeting

This event will be a great time for the Many Hands committee to make announcements, field questions, introduce the teachers and first-timers, and introduce the NGM Retreat 2025 co-chairs who will announce the theme and teachers for next year. The winner of a full scholarship to Retreat 2025 will be drawn at this event. This scholarship will pay for the basic Retreat fee and is funded from the Guild's Memorial Fund. The scholarship is non-transferable and is only good for Retreat 2025. All NGM members as of June 1, 2024, will automatically be included in the drawing unless they submit an email request to opt out. You do not need to be present at Retreat 2024 to win.

**If you know you can't attend Retreat 2025 or otherwise do not wish to participate in the drawing, please send an email to [retreatchairs@needleworkguildmn.org](mailto:retreatchairs@needleworkguildmn.org). Your opt-out email should be sent no later than Monday, August 6.**

### Show and Tell

One of the highlights of our Retreat is an occasion to view needlework from the whimsical to the serious, the simple to the elegant, spanning a wide variety of techniques, all of which are encouraged and appreciated. This presents a wonderful opportunity to inspire your fellow stitchers! Please bring one or more pieces for our annual exhibit to share with the group. More information and a registration form will be available in the confirmation brochure.

### Make and Give Assembly

The 2024 Retreat theme, *Many Hands Make Light Work*, inspired this year's Make and Give. Instead of making something for ourselves, we are going to do a Make and Give. A few years ago, Maryanne Gay learned about period poverty. This is the situation when women, as a result of economic pressure or homelessness, do not have access to period products. This adds stress and isolation to their already challenging situations. The opportunity to help make period packs will be available as one of our evening activities. We will donate them to local food shelves in Minnesota, Iowa, North Dakota and Wisconsin. (Most Retreat attendees are from one of those states.)

### Teacher Patterns and Kit Sales

The Many Hands committee is still in the process of planning how this will work for Retreat 2024. More information will be available in the confirmation brochure.

### Stash Reallocation

Please bring needlework stash – supplies, books, or magazines – that you no longer want or need and deliver it to the Reallocation tables that will be located just inside the doors of DeMazenod Hall. No doubt you'll find someone else's treasures there that must go home with you! Please contribute only needlework-related items and please be aware of copyright limitations.

### Massages

The Many Hands committee is still in the process of determining whether we will be able to offer massages this year. More information will be available in the confirmation brochure.

# Retreat and Registration Policies

Registration begins when you receive this invitation. All registrations received by May 1, 2024 or earlier will be considered early registrations. Registration closes June 1, 2024.

Class and Independent Study assignments, sleeping room assignments, and additional information about Retreat will be sent to registrants in a confirmation letter shortly after June 30, 2024. The Retreat Center will be assigning rooms, trying to take into account our recommendations. If necessary, a separate email will be sent with room assignments.

## Guild Membership

If you have not already renewed and paid for your guild membership, *you must do so before you register for Retreat*. **NOTE: 1st priority will be given to people who were members by January 1. 2nd priority to people who were members by March 1. 3rd priority to people who join when registering.**

To renew your membership for the 2024-2025 membership year, select the Membership option on the Guild website and follow the directions. To join as a new member, please see **Payment and Fees** on Page 18.

## Retreat Registration

All registration must be completed online through the Guild website. **If you do not have online access, or you need assistance in registering, please call Sandy Resnick on her landline at 612-929-5868 or send her an email at [sandra.resnick@gmail.com](mailto:sandra.resnick@gmail.com).** Retreat registration closes on June 1.

## Retreat Fees

Your registration fee covers the costs for Retreat from Wednesday through Sunday and includes:

- a double occupancy room,
- four breakfasts (Thursday through Sunday),
- five lunches (Wednesday through Sunday),
- four suppers (Wednesday through Saturday),
- a participation fee that covers everything except kit fees for specific classes.

Arrivals on Tuesday evening must pay an additional fee for lodging and a continental breakfast for Wednesday.

Any changes in arrival day must be communicated to the Retreat Chairs by July 25. They will work with the Retreat Center to make every effort to accommodate your change in plans. If those arrival changes are for an early arrival on Tuesday vs. a Wednesday arrival, you will be notified by the Retreat Chairs once approved by the Retreat Center and all additional fees must be paid prior to the start of your Retreat.

## Class and Independent Study Assignments

Requests for a specific Independent Study room will be considered by the Retreat Chairs, **but cannot be guaranteed**. You may not enroll in more than one class in any given time period.

Class and Independent Study assignments will be processed in the following sequence:

- a) Those who were members by December 31, 2023, and who submit their registration by the early registration deadline of May 1.
- b) Those who were members on March 1 of the current year, and who submit their registration by the early registration deadline of May 1.
- c) New members who join the Guild when registering for Retreat, and who submit their registration by the early registration deadline of May 1.

If, at any of stages a. through c., the capacity of a class or Independent Study is exceeded, registration will be done by lottery within that stage. Those who register after May 1 will be processed on a first-registered, space-available basis.



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## Retreat and Registration Policies - Continued

### Sleeping Room Assignments

Sleeping room assignments will be made by Christ the King Retreat Center staff. The Retreat Committee will forward any room requests to the Retreat Center and the staff will do their best to accommodate those preferences. Requests for a specific sleeping room will be considered, **but cannot be guaranteed.**

There are very few single rooms at the Retreat Center, but there are some available.

- Chairs may opt to give those with medical needs priority for single rooms, and if demand exceeds the number of single rooms, assign these rooms by lottery.
- Double rooms will not be assigned for single occupancy unless all early registrants have been assigned a room and there are still double rooms available. The sole exception is teachers, who are always housed singly.

In order to accommodate as many registrants as possible, there may be last-minute changes in sleeping room assignments as a result of cancellations. Notification of these changes will be done by phone and email.

### Day Stitches

- Day Stitches will be accepted at Retreat only if all available overnight accommodations at the center are filled.
- Day Stitches must pay the Retreat Center daily fee plus the per person cost that covers the cost of activities (including classes) at Retreat.
- Retreat Center meal service for Day Stitches consists of lunch only.

### Retreat Registration Cancellation Policy

All cancellation/refund requests must be made in writing, either by USPS or by email, to the Retreat Chairs. To cancel and request a refund, please write to:

Jane Matson  
5200 France Ave S - Unit 16  
Edina, MN 55410  
[retreatchairs@needleworkguildmn.org](mailto:retreatchairs@needleworkguildmn.org)

- Registrants who cancel by June 15 will receive a full refund minus a \$25 processing fee. These refunds should be processed by July 1.
- If a teacher has been paid by the Guild for a kit, but declines to release it to a registrant who canceled, the registrant's kit fees are not refundable.
- If all of the classes requested by a registrant are full and s/he is not selected in the class lottery, a full refund may be issued if s/he decides to cancel. These refunds should be processed by July 15.
- Registrants who cancel after June 15 but prior to four weeks before the start of Retreat will receive a half refund minus a \$25 processing fee.
- No refund will be issued for a cancellation request after four weeks prior to the start of Retreat.
- Exceptions to these policies will be considered only in the event of unforeseeable emergencies such as illness or death in the registrant's family. These exception requests will be forwarded to the NGM Board. The Retreat Chairs do not make these decisions.
- Any decision about issuing refunds for cancellations received after June 15 will be made by the NGM Board after the conclusion of Retreat and the completion of the financial accounting of the event.

# Retreat and Registration Policies - Continued

## Health and Welfare Considerations at Retreat

Attendees are expected to be capable of performing the activities of daily living and to function independently.

Attendees who are ill with an infectious disease are encouraged not to come to Retreat. If they come to Retreat, they may be asked to leave or to confine themselves to their sleeping room at the discretion of the Retreat Chairs.

Because of allergies, attendees should bring only unscented personal products to the Retreat Center.

## Participant Conduct at Retreat

Retreat attendees are kindly requested to adhere to the following guidelines in order to make the Retreat experience a positive one for everyone:

### *In General*

If you bring electronic devices (including cell phones) use them in the privacy of your room. If you carry them, keep them on mute. If you receive a call, before answering move to a common area, the reception area, or outdoors.

The only registrants allowed access to the Retreat Center prior to 6 pm on Tuesday are the Retreat Chairs and the Setup Committee.

Wear a nametag as a courtesy to other students and to the teacher.

If you are confirmed for a class, it is assumed you will be in class during class hours. You're also assigned an Independent Study room in which to stitch on days when you're not in class and outside of class hours.

Special requests should be made to the class angel in your room or Retreat Chairs.

Let your class angel know if you will not be in your classroom or Independent Study room during class hours to prevent concern for your well-being.

Seat selection is on a first-come, first-served basis. Any special seating needs, such as for low vision or hearing difficulty, should be communicated to the class angel in advance.

Do not eat or drink around needlework. Closed containers for drinking water are permitted.

Do not use scented products due to possible allergies among those attending.

Handle your fellow stitchers' needlework only with permission.

Visits to other class or Independent Study rooms should be limited to break times and outside of class times.

### *In Class*

No auditing or observing classes. Class is only for those who register for the class and pay the kit fee. The sole exception is if a member already owns the class kit and the teacher allows her/him to participate in the class.

Be on time for classes; attend all classes. If you need to be late or miss a class notify the class angel or the teacher.

Return from breaks promptly. Note the return time the teacher or class angel announces.

Don't talk while the teacher is instructing.

Don't talk while your neighbor is listening, counting, or concentrating on work.

Don't answer questions that other students ask the teacher.

Don't monopolize the teacher's time.

Ask the teacher's permission to photograph her work.

Teachers may sell supplies needed for a class during the class.

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## Retreat and Registration Policies - Continued

### *Independent Study*

During Independent Study, please accommodate yourself to the atmosphere of the group.

If your room is near a teaching room, please talk quietly during the day so that you don't disrupt the class that is in session.

Independent Study participants are free to determine their own schedules. However, in consideration of fellow stitchers, if you will be absent from your seat for more than four hours in a row between the hours of 8:00 am and 6:30 pm, notify the class angel, remove your stitching materials, and find a new seat when you return.

## Volunteer Opportunities

Volunteers are worth their weight in gold! In fact, Retreat wouldn't be possible without them to help things run smoothly. You will have the opportunity to lend your time and talent by checking any of the boxes on your online registration form. Many hands make light work. Please consider helping with the following:

- Class Angel** - Duties include helping the teacher set up and tear down the classroom, making announcements regarding the rules of the classroom, ensuring breaks are timely, and acting as the teacher's "go-for". Angels also act as liaison between Retreat participants and Retreat Chairs through daily announcements, attendance, etc. Each Independent Study room will also have a class angel.
- Help Desk / Greeter** - Greeters work in teams to ensure that everyone is checked in. They not only greet the arriving attendees, but may also unload items from their cars and help cart luggage to the rooms, ensuring the carts are promptly returned to the entryway.
- Retreat Buddy** - Each first-time attendee will be assigned a Retreat buddy. Duties include contacting the first-timer prior to Retreat to introduce yourself, meeting the first-timer and helping her/him/them find assigned rooms and giving a guided tour of the facility.
- Show and Tell** - Volunteers will be needed to assist in a variety of ways. More information will be available in the confirmation brochure.
- Teacher Patterns and Kit Sales** - Volunteers will be needed to assist the teachers before, during, and after the sale.
- Sunday Roundup** - Volunteers double-check the rooms, collect extension cords and other guild property. In general, they see that we leave the place in good shape.

### **Can't make Retreat?**

FYI - All NGM members are welcome to attend our special events Wednesday through Saturday, free of charge.



## Online Registration Info Needed

**Please note: All registration must be completed online through the Guild website.** Please log in to your account at <http://www.needleworkguildmn.org>, click on Member's Area —> select Member Documents and you will find a link to Retreat 2024 registration. This will be a two-part procedure - one to sign up and one to actually pay. **Please make sure you make the same choices from the first part of registering to the second part of paying.** Deadline for early registration is May 1 and registration closes on June 1.

**If you do not have online access, or you need assistance in registering, please call Sandy Resnick on her landline at 612-929-5868 or send her an email at [sandra.resnick@gmail.com](mailto:sandra.resnick@gmail.com).**

In addition to giving your contact information, you will need to certify that you have read the Retreat invitation and understand the Retreat policies, mark the box for the Retreat Liability Waiver, list any food allergies you may have, designate whether you are a first-timer, and submit emergency contact information. Aside from that, here are the choices you will need to make:

### Independent Study Room Preference (when not in class):

Moderate Conversation or  No Restrictions

We are not able to provide a quiet or silent Independent Study room this year.

### Sleeping Room Preference: (See page 15 for important information)

Check this box if you have a roommate or would like us to assign a roommate

Roommate's name: \_\_\_\_\_

Check this box if you would like a single room (\$125.00 is included in the single lodging prices)

Check this box if you would attend as a day stitcher if a single room is not available or the Retreat fills up for available sleeping rooms.

### Location Preference \* Select all that work for you:

Joseph's Hall (attached to arrival lobby)

Mary's Hall (dining hall building)

Special Lodging Requirements

### Special Dietary Requirements

Please tell us about any dietary needs that you have. We need this information in order to work with the Retreat Center to try to accommodate your needs. Telling us once you arrive at Retreat will be too late.

**Volunteer Opportunities:** See page 17 for the list.

**Payment and Fees: If you have never been a member before, please call Sandy Resnick at 612-929-5868. She will guide you through member registration for the \$15 (balance of the 2023-2024 year) and \$30 (2024-2025 Guild year) payments in order to register.**

You must complete online payment for both check and PayPal payment types. Select your payment type and then click PROCEED TO PAYPAL for credit card and PayPal payment or PLACE ORDER for check payment. Include your order number with check payment. **Check payment option must be used with Guild \$\$\$ and/or a scholarship.** NGM allows for two installment payments by check. If you wish to pay in two installments, please mail both checks at the same time (dated May 1, 2024, and July 15, 2024) to Jane Matson, 5200 France Ave S - Unit 16, Edina, MN 55410. If you choose to pay by check, **your registration is not complete until the payment is received.** Credit cards will be processed in full at time of registration.

# Online Registration Info Needed - Continued

## Retreat Lodging Options

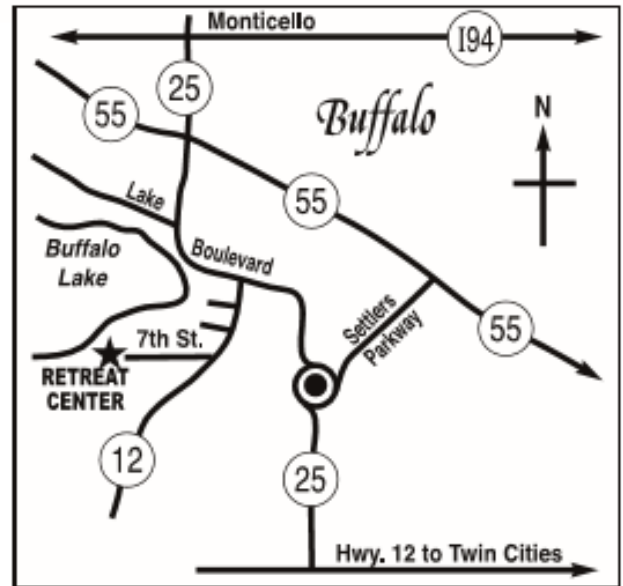
**Please note:** Single room options are limited.  
A \$125 upcharge is included in the single room price.

- Tuesday – Sunday (Double \$645)
- Tuesday – Sunday (Single \$770)
- Wednesday – Sunday (Double \$536)
- Wednesday – Sunday (Single \$661)

**FYI—** Rooms do not include telephones or televisions. If this is your first retreat, we recommend that you visit the [Christ the King website](#) to familiarize yourself with the facility as it is not equivalent to a hotel.

## Class Options and Kit Fees:

- See pages 3—12 for all the details



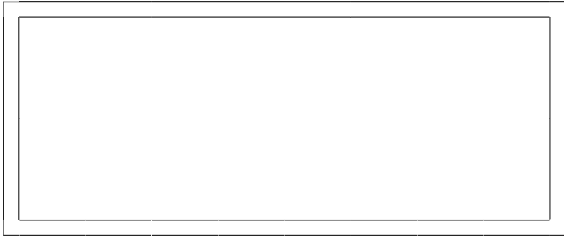
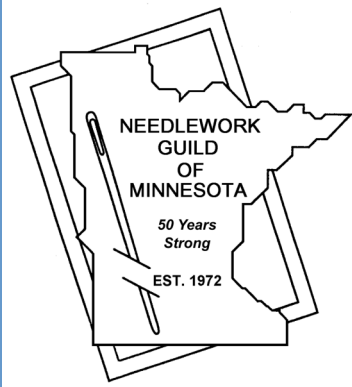
## Class and activity schedule at-a-glance

The Intersection of fun and knowledge	Jessica Huang	Maggie Thompson	Denise Harrington Pratt	Paula Rae Schmidt	Evening Activity
<b>Wednesday - AM August 7</b>	Needle Felted Beetle				Welcome Meeting
<b>Wednesday - PM August 7</b>		So Easy Bracelet			
<b>Thursday August 8</b>		Nesting Birds Necklace	Elegant Diamond and Box Making	Insights to Canvas Interpretation and Embellishment	TBD
<b>Friday August 9</b>		Crossing the Bridge Bracelet			TBD
<b>Saturday - AM August 10</b>		Frankenstein Bracelet	Spring Flowers Pincushion and Scissors Fob	Studio Time for Painted Canvas Interpretation and Embellishment	TBD
<b>Saturday - PM August 10</b>		Cup of Sparkle Bracelet			
<b>Sunday August 11</b>			Lovely Leaves Acorn Scissors Fob		

**NEEDLEWORK GUILD OF MINNESOTA**

P.O. Box 16506  
St. Louis Park, MN 55416

*Fostering the highest standard of excellence in the practice of needlework through programs of education and study.*



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Facebook: @needleworkguildmn

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## Important Dates

<u>DATE</u>	<u>EVENT</u>
Today	Registration Begins
May 1	Deadline for early registration
June 1	Registration closes
June 15	Last day to cancel for full refund (less \$25 processing fee)
June 30	Confirmation details to be sent
July 15	Last day to cancel for partial refund
July 25	Last day to change to an earlier arrival with additional fees to be paid by the start of Retreat
August 6	Optional Tuesday evening arrival from 6pm to 9pm. <b>Please note: No arrivals will be permitted before 6pm on Tuesday in order to give the Retreat Center sufficient time to prepare for us.</b>
August 7	Retreat 2024 officially begins! Wednesday arrival from 9am to 9pm
August 11	Back to reality and dreaming about Retreat 2025!