



Needlework Guild of Minnesota

Retreat 2022

August 10 - 14, 2022 (early arrival starting August 8)

Embracing the Past, Present, and Future

“...everything has a past. Everything – a person, an object, a word, everything. If you don’t know the past, you can’t understand the present and plan properly for the future.” – **Chaim Potok, Davita's Harp** American author and rabbi

Join us for NGM’s 43rd Annual Retreat

Can you believe that we haven’t been able to offer retreat since 2019?! The pandemic has been a real challenge but that is all about to change for Retreat 2022! It’s time to celebrate NGM’s 50th Anniversary! Let’s take time to celebrate and honor the people and projects that contributed to the guild’s legacy throughout the years.



This year, whether you are looking to get a little history and mystery in your stitching life, embrace the beauty and technique of silk ribbon embroidery, or challenge yourself to introduce new canvas embellishment techniques to your stitching repertoire, you have plenty of options to learn something new and have a lot of fun.

Please read this invitation thoroughly and keep it handy while you register. We are only accepting online registrations this year so in addition to the new Retreat policies, you will want to check out all the details on p.13 –18.

We are eager to spend the second week of August with you and our teachers so be sure to register before May 1st to get early registration status. Last but not least, we are sincerely grateful to our generous volunteers who are helping to make this Retreat a memorable event for years to come!

~ Retreat 2022 Chairwomen
 Kym Duea (651-230-7632) & Carol Pedersen (952-933-7494)
retreatchairs@needleworkguildmn.org

A Sacred Space to Gather

Christ the King Retreat Center rests on a bluff overlooking Buffalo Lake. Its tree-covered grounds provide a sacred place for meditation and quiet time. Legend has it that the area was occupied by Native Americans who

called the place Dabinawa, meaning a sheltered, quiet place. Christ the King Retreat Center has provided such an atmosphere of peace and solitude since 1952.

Your stay includes

tasty meals, clean and comfortable sleeping accommodations, multiple gathering spaces to congregate and learn, a larger conference room for all-attendee events and elevators to help with accessibility.



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CHRIST THE KING RETREAT CENTER



621 First Ave. South
 Buffalo MN 55313
 Phone:
 (763) 682-1394
 Website:
<https://kingshouse.com/>

Retreat Faculty

Amy Mitten



Stitching has been a big part of Amy's life ever since her grandmother taught her to embroider and knit at the age of three. Amy first started stitching needlework patterns from a friend's store in Calgary. A couple of years later, to help her friend reach more customers, Amy came up with the idea of designing a sampler where each panel of the sampler corresponds to a chapter in a mystery story. Each month cus-

tomers would come into the store and get the next chapter and by the end of the story, the completed sampler would reveal the solution to the mystery. She subsequently branched into charting historical samplers, which she calls "Forgeries," as well as dyeing her own line of threads. Amy loves to study the history and symbolism in samplers, and to try to figure out how to recreate their complex stitches in a way that she can teach to others.

<https://www.amymitten.com/>

Please note: Amy Mitten will be joining us via Zoom as she has decided not to travel in 2022. The retreat center is fully capable with regard to technology so there will be a projector and large screen available in the "blue room" along with internet connectivity necessary for everyone to see and hear Amy as she provides instruction. The class angel will be asked to help individual students if needed. Amy's classes are only being offered to participants at the retreat center and will not be offered virtually over Zoom outside of the retreat center. Thank you for your patience and understanding.

Deborah Mitek

Deborah is a needlework designer and teacher specializing in silk ribbon embroidery and surface stitching on both fabric and canvas. Learning embroidery and knitting at an early age gave her a lifelong passion for all things needlework. As a member of EGA and ANG for over 35 years, she teaches at the national, regional and local levels. Her work has been featured in both *Needle Arts* and *Needle Pointers* magazines.

Currently, she is the owner of Island Stitchery & Studio, a retail needlework shop. She is also enrolled in the National Academy of Needlearts Teachers' Certification program.

<https://www.facebook.com/deborah.mitek>



Sandra Arthur



Sandra is an ANG certified Senior Master Teacher. She teaches at local, regional, national and international levels. She is a designer and co-owner of Duo Designs, Inc. She has been published in *Needle Pointers*, and *Needlepoint Now* and is the author of the new *Pocketbook Series* and the successful *Shapes of Needlepoint* series of

books, for which she received the prestigious ANG Literary Award. Sandra is active in ANG, EGA, NETA, NAN, and TNNA. Sandra and her husband of over 55 years live in Lexington, Kentucky.

www.duodesignsinc.com

Class Descriptions

Counted Thread

Notebook Class for “From Around the World” by Amy Mitten

Class Length: 1 day

Wednesday, August 10, 2022

Proficiency Level: All

Design Size: 6” x 6” for each sample

Fabric: Linen and Cotton

Kit Price: \$120 for the overview kit which is optional. **Please note: If you prefer not to purchase the overview kit, you are welcome to register with the \$0 kit option, but you must bring your “From Around the World” kit(s) to class.**

Every eighty days Amy releases a new sampler kit. Each of these samplers are designed in the style and use the typical colors, stitches, and motifs from a different area or country from around the world.

In this notebook class, you will have the opportunity to study the models for the “From Around the World” series. You will receive a binder with an overview of all the samplers along with the instructions and stitch diagrams for all the stitches used in the series. A kit will be provided containing the materials required to do a small sample of each of the stitches. The kit will include the following:

- Binder
- Small 4” embroidery hoop
- 6 pieces of linen 6” x 6”
- 6” x 6” cotton print with interfaced backing for ‘Canada’ stitches
- 6” x 6” linen print with muslin backing for ‘Transylvania’ stitches
- 4 sizes of needles
- 7 different types of embroidery thread
- Moose mane, elk fur and porcupine quills



- Ziplock bags to contain all the kit bits and pieces
- 7 color index pages with sampler images
- 40 instruction pages with stitch diagrams for 33 different stitches



The class will concentrate on working samples of some of the more complicated stitches. By the end of the class, your binder will be filled with stitch samples and instructions that will be a great resource for all your future stitching projects.

Class Descriptions - Continued

Counted Thread

"A Thread of Connection" and both of the "Secrets of a Queen" projects are 17th and 18th century style samplers. A mystery story is read by the class wherein each chapter coincides with the bands and/or motifs of the sampler you are creating. Amy's workshops are a lot of fun; learning new stitching techniques and about the historical symbolism of the bands and/or motifs while the plot thickens! During the workshop, Amy will teach all of the stitches needed to enable everyone to complete the project.

A Thread of Connection by Amy Mitten

Class Length: 1 day class with PowerPoint presentation on Scottish Samplers

Thursday, August 11, 2022

Proficiency Level: All

Design Size: Finished - 15 ¾" x 21 ½"

Fabric: 40 count Lambswool Linen

Kit Price: \$246



Each participant will receive a kit assembled with color photographs, the story, charts, detailed stitch instructions, linen, "Fibers to Dye For" silk threads, and a needle.

Please note: If you have already purchased a kit for this class, you are welcome to register with the \$0 kit option, but you must bring your kit to class.

A Thread of Connection is an 18th century-style sampler with a mystery story. Each chapter of the story coincides with the historically symbolic motifs of the sampler. Clues, hidden within both the sampler and the story, will be revealed during the workshop in order to discover the solution to the mystery.

Synopsis:

After the death of Julie's Grandmother, she and her father find an old sampler amongst Grandma's personal belongings. The sampler leads Julie to discover the symbolism of the motifs worked in silk and with the help of these clues she uncovers her family history. Follow this sampler through time as it is passed down through the generations of a Scottish family that immigrated to Canada and settled in the West.

Stitches Used: Double Running, Cross Stitch, Satin Stitch, Queen Stitch, and Couching

Class Descriptions - Continued

Counted Thread

Secrets of a Queen - Of the First Part Mystery Story and Sampler by Amy Mitten

Class Length: 1 day class with PowerPoint presentation on Mary Queen of Scots

Friday, August 12, 2022

Proficiency Level: All

Design Size: Finished - 6 ¾" x 6 ¼" lined sweet bag

Fabric: 40 count Lambswool Linen

Kit Price: \$165



Each participant will receive a kit assembled with color photographs, the story, charts, detailed stitch instructions, linen, "Fibers to Dye For" silk threads, and a needle.

Please note: If you have already purchased a kit for this class, you are welcome to register with the \$0 kit option, but you must bring your kit to class.

Secrets of a Queen - Of the First Part is a 17th century-style sweet bag with a mystery story. Each chapter of the story coincides with the historically symbolic motifs of the sampler. Clues, hidden within both the sampler and the story, will be revealed during the workshop in order to discover the solution to the mystery.

Synopsis:

Mary Queen of Scots is perhaps one of history's most enduringly intriguing monarchs. Her reign as queen might have been forgotten if it were not for the many mysteries, unsolved secrets, and tragedies that befell her.

Was Mary in love with her secretary, David Riccio, who was cruelly murdered? Was Mary involved in the plot to murder her second husband, Lord Darnley? Was Mary an adulteress in a secret pre-marital affair with the Earl of Bothwell? Was her escape aided by a mere embroidered sweet bag?

There will be an autopsy of several types of sampler stitches such as Tent Stitch, Cross

Stitch, Spider's Web, French Knots, Double Running, Buttonhole Bars, Twisted cord, and Tassels.

This is a stand-alone workshop and mystery story. It does not have to be done with the *Secrets of a Queen - Of the Second Part Mystery Story and Sampler Workshop*.

Class Descriptions - Continued

Counted Thread

Secrets of a Queen - Of the Second Part Mystery Story and Sampler by Amy Mitten

Class Length: 1 day class with PowerPoint presentation on Mary Queen of Scots

Saturday, August 13, 2022

Proficiency Level: All

Design Size: Finished - 9" x 11 ¼"

Fabric: 32 count Lambswool Linen

Kit Price: \$150

Each participant will receive a kit assembled with color photographs, the story, charts, detailed stitch instructions, linen, "Fibers to Dye For" silk threads, and a needle.

Please note: If you have already purchased a kit for this class, you are welcome to register with the \$0 kit option, but you must bring your kit to class.

Secrets of a Queen - Of the Second Part is a 17th century-style needlework sampler with a mystery story. Each chapter of the story coincides with the historically symbolic motifs of the sampler. Clues, hidden within both the sampler and the story, will be revealed during the workshop in order to discover the solution to the mystery.



Synopsis:

Mary spent a mere seven years as queen ruling Scotland and almost half of her life as a prisoner in English castles. Her story continues after *Secrets of a Queen - Of the First Part* with a second needlework project in this workshop.

Was Mary the romantic author of the Casket Letters? Was Mary's goal to arrange the assassination of Elizabeth I and in turn rule England? Was Mary a martyr to her religion? Were there secret messages in her needlework? Was Mary's tragic life the result of her own ambitions, bad luck, or bad advice from others with their own aspirations? So many unanswered questions went with her as she climbed the stairs to the platform where she was executed for treason in 1587.

There will be an autopsy of several types of sampler stitches such as Tent Stitch, Cross Stitch, Cross Stitch over One, Montenegrin Stitch, Rice Stitch, Double Running, Backstitch, Queen Stitch, Cable Chain Stitch, Buttonhole Stitch, Seed Stitch, and Satin Stitch.

This is a stand-alone workshop. It does not have to be done with the *Secrets of a Queen - Of the First Part Mystery Story and Sampler Workshop*.

Class Descriptions - Continued

Silk Ribbon Embroidery and Surface Stitching

Damsel in Flight by Deborah Mitek

Class Length: 1 day

Wednesday, August 10, 2022

Proficiency Level: All

Design Size: 4" Round Design

Fabric: Silk dupioni

Kit Price: \$68

Join Deborah as we recreate a summer garden of jeweled flowers and dragonflies to learn the basics of silk ribbon embroidery and other surface embroidery techniques. Silk dupioni serves as the background fabric for the daisies, periwinkles, and forget-me-nots made with 4mm Overdyed Silk Ribbons, Ribbon floss, Silk RG Lamé Braid, Hi-lights, and Caron Wildflowers. Rayon floss, #8 pearl cotton, and Mill Hill beads add greenery and embellishments. The dragonfly is cleverly stitched with Caron Rachelette. The colorway will be determined by the silk dupioni available. Colors, especially in silk, come and go so a specific colorway is not guaranteed. After Deborah visits her fabric store and determines whether there will be one or more colorways to choose from, she will put that information in the student letter.

Deborah will provide a complete thread kit and embellishments, 10" x 10" silk dupioni fabric, instructions, a large picture of the design, detail photos, stitch guides, tips on handling silk ribbon, bibliography, and a brief introduction to Damsel and Dragonflies (This informational page explains the difference between a Damsel and a Dragonfly as well as other interesting facts about this garden visitor). A 6" Susan Bates Hoop-La Hoop is also included with the kit.

Students will need to provide usual stitching supplies, including a wooden laying tool or trolley needle, stand / frameweight / or clamp for hands-free stitching, light, and magnifier (optional). Please note: Students are asked to bring a wooden laying tool and / or a trolley needle because either laying tool is useful when working stitches in the silk ribbon. A tekobari is not acceptable/allowed as it has a tendency to pierce the silk ribbon or catch it by mistake and pull.



Class Descriptions - Continued

Silk Ribbon Embroidery and Bead Embellishment

Proudly Peacock by Deborah Mitek

Class Length: 2 day

Thursday & Friday, August 11-12, 2022

Proficiency Level: All

Design Size: 5" Round Design

Fabric: Hand-painted Congress Cloth with a Watercolor Transfer

Kit Price: \$98

A group of peacocks is called a Party! So, let's have some fun as we gather together to create this eye-catching ornamental bird with the iridescent tail feathers. Silk ribbon embroidery with other surface embroidery techniques will be taught to construct this iconic bird. Overdyed silk ribbons on a watercolor transfer add dimension, while other silk threads, beads, crystals, and sequins in classic peacock colors offer texture and sparkle.



Deborah will provide a complete thread kit & embellishments with needles, hand-painted white congress cloth, taped with an applied watercolor transfer, instruction booklet including a large picture of the design, stitch guide, diagrams, detail photos, bibliography, *Tips on Handling Silk Ribbon*, and *Proud Peacock Fun Facts*.

Students will need to provide:
10" x 10" Stretcher Bars for piece
Tacks or staples

Usual stitching supplies
Trolley needle and/or wooden laying tool

Stand / Frameweight / or Clamp for hands-free stitching

Light and Magnifier (optional)

Class Descriptions - Continued

Silk Ribbon Embroidery on 18-count Sandstone Vintage Canvas

Summer's End by Deborah Mitek

Class Length: 1 day

Saturday, August 13, 2022

Proficiency Level: All

Design Size: 4" x 4"

Fabric: 18-Count Vintage Canvas

Kit Price: \$78

Summer's End heralds one of the last flowers of summer, the sunflower. Join Deborah as we stitch this charming design while learning the basics of silk ribbon embroidery and other canvas techniques. By using a variety of threads and silk ribbons in various widths, dimension and texture are created. The design uses Treenway 7mm silk ribbon, Caron Wildflowers & Watercolours, Silk Road Straw Silk, Rainbow Gallery Entice and Petite Silk Lamé Braid, Kreinik #4 braid Luminescence, Mill Hill Seed Beads and 3mm faceted Gold Iris Round beads on a 10" x 10" taped and drawn, 18-count Sandstone Vintage canvas background. The Van Dyke stitch, Peaks & Valleys, Turkey Work Variation, French Knots, the Ribbon Stitch, and bead embellishments are used to complete the design.

Deborah will provide a complete thread kit with needles, 18-count Sandstone Vintage canvas - taped with a line drawing, instruction booklet including a large picture of the design, stitch guide, diagrams, detail photos, bibliography, *Tips on Handling Silk Ribbon*, and *Sunflower Fun Facts*.

Students will need to provide:

10" x 10" Stretcher Bars for piece

Tacks or staples

Usual stitching supplies

Trolley needle and/or wooden laying tool

Stand / Frameweight / or Clamp for hands-free stitching

Light and Magnifier (optional)



Class Descriptions - Continued

Needlepoint

Crazy Needles Pincushion by Sandra Arthur

Class Length: 1 day

Wednesday, August 10, 2022

Proficiency Level: Basic Intermediate

Design Size: Approx 3" x 3"

Fabric: 18 ct Mono Canvas

Kit Price: \$68

This project is a great way to display various stitches. This functional pincushion is constructed of approximately 13 stitch techniques. Stitches are done with pearl cotton to provide easy execution of possible unfamiliar techniques for the student. Colorful and fun are two words that come to mind when describing this learning experience. Instructions are included to complete the finishing on your own.

Kit contents Include: All material needed to stitch the design; empty tin, two pieces of 6" x 6" 18 count mono canvas, and detailed stitch diagrams included in easy-to-read stitch guide.

Students to provide: Four pairs of 6" stretcher bars (8 pieces total); normal stitching supplies and individual needs for magnification or extra light.



Class Descriptions - Continued

Needlepoint

Canvas Embellishment by Sandra Arthur

Class Length: 3 days

Thursday—Saturday, August 11-13, 2022

Proficiency Level: All

Design Size: Under 144 square inches (approximately 12" x 12")

Fabric: Depends on your project

Stitch Guide: Optional 6 to 32 pages—\$10/page (invoiced by Sandra Arthur) - Students will receive the stitch guide the first day of class upon receipt of payment.

Canvas embellishment sessions afford the stitcher the opportunity to choose their own canvas and threads and receive exciting new ideas for various elements of the design. Sandy will show you how to 'read' your canvas and together you will create a stitching plan for your project. You will be given clear diagrams appropriate for given areas to assist in stitch execution when working one-on-one with instructor. Thread suggestions will be provided.

When choosing a canvas for this 3-day adventure, keep the size under 144 sq. inches (such as 12" x 12" approximately). Pick a design that has 5 or 6 clear areas that give you room to appreciate the techniques to be executed. Try to avoid choppy areas that may require a lot of compensating.

Our goal is to have you leave the 3-day session with a step by step plan to bring your canvas to life and have fun while doing so.

Participants need to provide clear pictures of the chosen canvas and close ups of the major areas to be addressed by April 25, 2022. Email pictures to duodesignsinc@yahoo.com. If a custom stitch guide is desired email Sandy at duodesignsinc@yahoo.com for details.



Arrive to the workshop with an open mind ready to accept possible new approaches to the traditional way of doing things. Play with beads, ribbons and specialty threads to add dimension and texture.

Special Events

Fill your time with as much or as little as you choose. Here are some ideas for optional activities in which you are welcome to participate outside of class or Independent Study:

Wednesday Welcome Meeting

After supper, we will make announcements and field questions, introduce the teachers and first-timers, hold the scholarship drawing, and introduce NGM Retreat 2023 theme and teachers.

Thursday Show and Tell

One of the highlights of our retreat is an occasion to view needlework from the whimsical to the serious, the simple to the elegant, spanning a wide variety of techniques, all of which are encouraged and appreciated. This presents a wonderful opportunity to inspire your fellow stitchers! Please bring one or more pieces for our annual exhibit to share with the group. Viewing will be open most of the day Thursday. That evening we will have a short business meeting and then entertain the “Tell” portion of Show and Tell. In addition, we are dedicating a table to stitched pieces based on the theme My First Stitched Masterpiece. Participants should bring their first stitched piece (or as close as possible) to display. We will also be devoting space to guild-specific projects that have been stitched throughout the years. Prizes will be awarded. More information and a registration form will be available in the confirmation packet.

Friday Night 50th Anniversary Party

It's time to celebrate all the people and meaningful stitching experiences that make up the guild's 50 years. Brush up on your guild trivia and be prepared to learn more about The Needlework Guild of Minnesota than you have ever known. A fun and informal format will help us get to know NGM and celebrate our passion for needlework in a non-traditional way. Refreshments will be served outside of DeMazenod Hall to cap off the evening.

Showcase!

In response to requests that we have a merchandise night at Retreat, we're offering a Showcase!

Teachers will be there; anyone with a craft-based business or who has participated in previous Vendor Nights is welcome. Showcase! will run from 7 to 8:30 pm. There's no charge for tables, but vendors must pre-register. If you know someone who would like to be part of this event, have them contact Denise Beusen at denise@beusen.net

Stash Reallocation

Please bring needlework stash – supplies, books, or magazines – that you no longer want or need and deliver it to the Reallocation tables in the lobby of the retreat center. No doubt you'll find someone else's treasures there that must go home with you! Please contribute only needlework-related items and please be aware of copyright limitations.

A Note on Massages

The difficult decision has been made to not provide massages at retreat this year. This has been determined to be the very best and safest choice for everyone involved. We know this option will be missed by many.

Can't make Retreat?
FYI - All NGM members are welcome to attend our special events Wednesday through Saturday, free of charge.



New Retreat and Registration Policies

Registration begins when you receive this invitation. All registrations received by May 1, 2022 or earlier will be considered early registrations. Registration closes June 1, 2022.

Class and Independent Study assignments, sleeping room assignments, and additional information about Retreat will be sent to registrants in a confirmation letter on or shortly after June 30, 2022.

Guild Membership

If you have not already renewed and paid for your guild membership, *you must do so before you register for Retreat*. **NOTE: 1st priority will be given to people who were members by January 1. 2nd priority to people who were members by March 1. 3rd priority to people who join when registering.**

To renew your membership for the 2022-2023 membership year, or to join as a new member, select the Membership option on the Guild website and follow the directions.

Retreat Registration

All registration must be done online through the Guild website. **If you do not have online access, or you need assistance in registering, please call Sandy Resnick on her landline at 612-929-5868 or send her an email at sandra.resnick@gmail.com.** Retreat registration closes on June 1.

Retreat Fees

Your registration fee covers the costs for Retreat from Wednesday through Sunday and includes:

- a double occupancy room,
- four breakfasts (Thursday through Sunday),
- four lunches (Wednesday through Saturday),
- four suppers (Wednesday through Saturday),
- a participation fee that covers everything except kit fees for specific classes.

Arrivals on Monday evening or Tuesday must pay an additional fee for lodging on those nights which covers a continental breakfast on Tuesday and Wednesday, and lunch on Tuesday.

Any changes in arrival day must be communicated to the retreat chairs by August 1. If a member decides to come earlier than what they have paid for, the additional fees must be paid by the start of Retreat.

Class and Independent Study Assignments

Requests for a specific Independent Study room will be considered by the Retreat Chairs, **but cannot be guaranteed**. You may not enroll in more than one class in any given time period.

Class and Independent Study assignments will be processed in the following sequence:

- a) Those who were members on June 1 of the prior year, and who submit their registration by the early registration deadline of May 1.
- b) Those who were members on March 1 of the current year, and who submit their registration by the early registration deadline of May 1.
- c) New members who join the Guild when registering for Retreat, and who submit their registration by the early registration deadline of May 1.

If, at any of stages a. through c., the capacity of a class or Independent Study is exceeded, registration will be done by lottery within that stage.

Those who register after May 1 will be processed on a first-registered, space-available basis.



New Retreat and Registration Policies - Continued

Sleeping Room Assignments

Requests for a specific sleeping room and/or roommate will be considered by the Retreat Chairs, **but cannot be guaranteed.**

There are very few single rooms at the Retreat Center, but there are some available.

- Registrants who desire single rooms must submit a request to the Retreat Chairs in writing. Chairs may opt to give those with medical needs priority for single rooms, and if demand exceeds the number of single rooms, assign these rooms by lottery.
- Double rooms will not be assigned for single occupancy unless all early registrants have been assigned a room and there are still double rooms available. The sole exception is teachers, who are always housed singly.

In order to accommodate as many registrants as possible, there may be last-minute changes in sleeping room assignments as a result of cancellations. Notification of these changes will be done by phone and email.

Day Stitches

- Day Stitches will be accepted at Retreat only if all available overnight accommodations at the center are filled.
- Day Stitches must pay the retreat center daily fee plus the per person cost that covers the cost of activities (including classes) at Retreat.
- Day Stitches must pay for the four basic Retreat days and in addition pay for up to two early arrival days.
- Retreat center meal service for Day Stitches consists of lunch only.
- Day Stitches will receive a refund for the difference between resident fees and Day Stitcher fees by Sept 1.

Retreat Registration Cancellation Policy

All cancellation/refund requests must be made in writing, either by USPS or by email, to the Retreat Chairs. To cancel and request a refund, please write to:

Kym Duea
13173 Glenhurst Ave.
Savage, MN 55378
retreatchairs@needleworkguildmn.org

- Registrants who cancel by June 15 will receive a full refund minus a \$25 processing fee. These refunds should be processed by July 1.
- If all of the classes requested by a registrant are full and s/he is not selected in the class lottery, a full refund may be issued if s/he decides to cancel. These refunds should be processed by July 15.
- Registrants who cancel after June 15 but prior to four weeks before the start of Retreat will receive a half refund minus a \$25 processing fee.
- No refund will be issued for a cancellation request after four weeks prior to the start of Retreat.
- If a teacher has been paid by the Guild for a kit, but declines to release it to a registrant who canceled, the registrant's kit fees are not refundable.
- Exceptions to these policies will be considered only in the event of unforeseeable emergencies such as illness or death in the registrant's family.
- Any decision about issuing refunds for cancellations received after June 15 will be made at the NGM October Board meeting after the conclusion of Retreat and the completion of the financial accounting of the event.

New Retreat and Registration Policies - Continued

Health and Welfare Considerations at Retreat

Attendees are expected to be capable of performing the activities of daily living and to function independently.

Attendees who are ill with an infectious disease are encouraged not to come to Retreat. If they come to Retreat, they may be asked to leave or to confine themselves to their sleeping room at the discretion of the Retreat Chairs. Because of allergies, attendees should bring only unscented personal products to Retreat.

Covid Policy

Christ the King Retreat Center does not request any medical information for persons attending retreats; however, the application form will ask whether you have been fully vaccinated so as to assign sleeping and independent study rooms while keeping everyone safe. Please wear a mask at your own discretion.

Participant Conduct at Retreat

Retreat attendees are kindly requested to adhere to the following guidelines in order to make the Retreat experience a positive one for everyone.

In General

The Retreat Center is intended for silent retreats; there are no telephones or televisions in rooms. If you bring electronic devices (including cell phones) use them in the privacy of your room. If you carry them, keep them on mute. If you receive a call, before answering move to a common area, the reception area, or outdoors.

The only registrants allowed access to the Retreat Center prior to 6 pm on Monday are the Retreat Chairs and the Setup Committee.

Wear a nametag as a courtesy to other students and to the teacher.

If you are confirmed for a class, it is assumed you will be in class during class hours. You're also assigned an Independent Study room in which to stitch on days when you're not in class and outside of class hours. For your convenience, you may remain in your classroom to stitch in the evenings.

Special requests should be made to the class angel in your room or Retreat Chairs.

Let your class angel know if you will not be in your classroom or Independent Study room during class hours to prevent concern for your well-being.

Seat selection is on a first-come, first-served basis. Any special seating needs, such as for low vision or hearing difficulty, should be communicated to the class angel in advance.

Do not eat or drink around needlework. Closed containers for drinking water are permitted.

Do not use scented products due to possible allergies among those attending.

Handle your fellow stitchers' needlework only with permission.

Visits to other class or Independent Study rooms should be limited to break times and outside of class times.

In Class

No auditing or observing classes. Class is only for those who register for the class and pay the kit fee. The sole exception is if a member already owns the class kit and the teacher allows her/him to participate in the class.

Be on time for classes; attend all classes. If you need to be late or miss a class notify the class angel or the teacher.

Return from breaks promptly. Note the return time the teacher or class angel announces.

Don't talk while the teacher is instructing.

Don't talk while your neighbor is listening, counting or concentrating on work.

Don't answer questions that other students ask the teacher.

Don't monopolize the teacher's time.

Ask the teacher's permission to photograph her work.

Teachers may sell supplies needed for a class during the class.

New Retreat and Registration Policies - Continued

Independent Study

Time spent in Independent Study is quiet time for the entire group. For some this means quiet talking; for others it means silence. During Independent Study accommodate yourself to the atmosphere of the group.

If you report problems that are distracting you from stitching to either the class angel or a Retreat Chair, they will try to find a more comfortable Independent Study room for you.

If your room is near a teaching room, talk quietly during the day so that you don't disrupt the class that is in session.

Independent Study participants are free to determine their own schedules. However, in consideration of fellow stitchers, if you will be absent from your seat for more than four hours in a row between the hours of 8:00 am and 6:30 pm, notify the class angel, remove your stitching materials, and find a new seat when you return.

Volunteer Opportunities

Volunteers are worth their weight in gold! In fact, Retreat wouldn't be possible without them to help things run smoothly. You will have the opportunity to lend your time and talent by checking any of the boxes on your online registration form. Many hands make light work. Please consider helping with the following:

- Class Angel** - Duties include helping the teacher set up and tear down the classroom, making announcements regarding the rules of the classroom, ensuring breaks are timely, and acting as the teacher's "go-for". Angels also act as liaison between Retreat participants and Retreat Chairs through daily announcements, attendance, etc. Each Independent Study room will also have a class angel.
- Help Desk / Greeter** - Greeters work in teams to ensure that everyone is checked in. They not only greet the arriving attendees, but may also unload items from their cars and help cart luggage to the rooms, ensuring the carts are promptly returned to the entryway.
- Retreat Buddy** - Each first-time attendee will be assigned a retreat buddy. Duties include contacting the first-timer prior to retreat to introduce yourself, meeting the first-timer and helping her/him find assigned rooms and giving a guided tour of the facility.
- Show and Tell** - Several shifts of volunteers are needed for the exhibit. They assist in preparing the area by moving chairs and setting up tables. They take in items, help with entry forms, and assist in creating the display. They also monitor the display room during Show and Tell hours and assist in taking down the tables and returning the area to its prior setup.
- Teacher Transportation** - For teachers arriving by air, this includes contacting the teacher prior to retreat, picking her up at the airport, and transporting her from the airport to the retreat center. It may include stopping for a meal. Any expenses, including mileage, will be reimbursed by the Guild upon receipt of a check request with appropriate receipts.
- Showcase!** - Volunteers assist in preparing the area by moving chairs and setting up tables. They may also help individual teachers before, during and after Showcase!. Another shift will take down the tables and move furniture back into place.
- Sunday Roundup** - Volunteers double-check the rooms, collect extension cords and other guild property. In general, they see that we leave the place in good shape.

Online Registration Info Needed

Please note: All registration must be completed online through the Guild website. Please log in to your account at <http://www.needleworkguildmn.org>, click on Member's Area —> select Member Documents and you will find a link to Retreat 2022 registration. This will be a two-part procedure - one to sign up and one to actually pay. **Please make sure you make the same choices from the first part of registering to the second part of paying.** Deadline for early registration is May 1 and registration closes on June 1.

If you do not have online access, or you need assistance in registering, please call Sandy Resnick on her landline at 612-929-5868 or send her an email at sandra.resnick@gmail.com.

In addition to giving your contact information, you will need to certify that you have read the Retreat invitation and understand the Retreat policies, mark the box for the Retreat Liability Waiver, list any food allergies you may have, designate whether you are a first-timer, and submit emergency contact information. Aside from that, here are the choices you will need to make:

Independent Study Room Preference (when not in class):

- Quiet
- Moderate Conversation
- No Restrictions
- I'll need room to set up my sewing machine
- I plan to do Japanese Embroidery at this time
- Write in other Study Room request (check to write in text box)

Sleeping Room Preference:

- Check this box if you have a roommate or would like us to assign a roommate

Roommate's name: _____

- Check this box if you would like a single room (\$125.00 is included in the single lodging prices)
- Check this box if you would attend as a day stitcher if a single room is not available.

Location Preference * Select all that work for you:

- Joseph's Hall (attached to arrival lobby)
- Mary's Hall (dining hall building)
- Lethert Hall
- Special Lodging Requirements

Volunteer Opportunities:

- See page 16 for the list

Payment and Fees:

You must complete online payment for both check and PayPal payment types. Select your payment type and then click PROCEED TO PAYPAL for credit card and PayPal payment or PLACE ORDER for check payment.

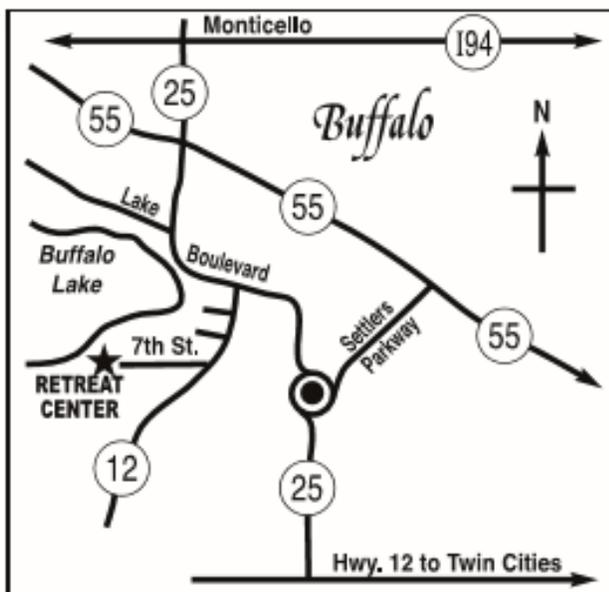
Include your order number with check payment. **Check payment option must be used with Guild \$\$\$.** NGM allows for two installment payments by check. If you wish to pay in two installments, please mail both checks at the same time (dated May 1, 2022, and July 15, 2022) to the address listed on page 14. If you choose to pay by check, **your registration is not complete until the payment is received.** Credit cards will be processed in full at time of registration.

Online Registration Info Needed - Continued

Retreat Lodging Options

Please note: single room options are limited. A \$125 upcharge is included in the single room price.

- Monday – Sunday (Double \$495)
- Monday – Sunday (Single \$620)
- Tuesday – Sunday (Double \$440)
- Tuesday – Sunday (Single \$565)
- Wednesday – Sunday (Double \$385)
- Wednesday – Sunday (Single \$510)



Class Options and Kit Fees:

- See pages 3—11 for all the details

Vaccination Status:

- Fully Vaccinated (check if applicable)



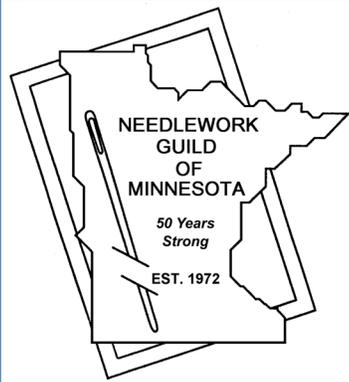
Class and activity schedule at-a-glance

The Intersection of fun and knowledge	Amy Mitten	Debroah Mitek	Sandra Arthur	Evening Activity
Wednesday August 10	<i>From Around the World Series Notebook Class</i>	<i>Damsel in the Garden</i>	<i>Crazy Needles Pincushion</i>	Welcome Meeting & Retreat 2023 Reveal
Thursday August 11	<i>Thread of Connection</i>	<i>Proudly Peacock</i>	<i>Canvas Embellishment — Individualized Stitch Guide For Your Canvas</i>	Show & Tell
Friday August 12	<i>Secrets of a Queen of the First Part Mystery Story & Sampler</i>			NGM's 50th Anniversary Party
Saturday August 13	<i>Secrets of a Queen of the Second Part Mystery Story & Sampler</i>	<i>Summer's End</i>		Showcase!

NEEDLEWORK GUILD OF MINNESOTA

P.O. Box 16506
St. Louis Park, MN 55416

Fostering the highest standard of excellence in the practice of needlework through programs of education and study.



FIND US ON THE WEB AT:

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Facebook: @needleworkguildmn

Twitter: @NeedleworkGuild

Important Dates

<u>DATE</u>	<u>EVENT</u>
Today	Registration Begins
May 1	Deadline for early registration
June 1	Registration closes
June 15	Last day to cancel for full refund (less \$25 processing fee)
June 30	Confirmation details to be sent
July 15	Last day to cancel for partial refund
August 1	Last day to change to an earlier arrival with additional fees to be paid by the start of Retreat
August 8	Optional Monday evening arrival from 6pm to 9pm. Please note: No arrivals will be permitted before 6pm on Monday in order to give the Retreat Center sufficient time to prepare for us.
August 9	Optional Tuesday arrival from 9am to 9pm
August 10	Retreat 2022 officially begins! Wednesday arrival from 9am to 9pm
August 14	Back to reality and dreaming about Retreat 2023!

